



Slaton Police Department

175 N. 8th Street, Slaton, TX 79364
806-838-2020 FAX 806-828-2023

OPEN RECORDS REQUEST

Name: _____ Email: _____

Phone Number: _____ Address _____

Pursuant to the Public Information Act, Texas Government Code, Section 552, I hereby request the following information currently existing in the records of the Slaton Police Department, Slaton, TX.

List information as specifically as possible, including name, date and case numbers, if known. Attach a separate sheet to this form if necessary.

I wish a copy of the requested information. I understand that I must pay \$0.10 per page for the standard size paper copies. Information copied onto non-standard size paper, cassette tapes, or computer discs and photographs will require additional charges.

I wish to obtain a copy of a police accident report and I understand that I must pay \$6.00 per report.

I will pick up the copies. Please call me when the copies are ready.

Please bill me and mail me the copies. I understand that postage and shipping will be added to the charge for copies.

I do not want copies, but wish only to inspect the requested information. Please call me at the number above to schedule a time when the records will be available.

In making this request I understand that the Slaton Police Department is under no obligation to create a document to satisfy my request or to comply with a standing request for information. I further understand that the information will be released only in accordance with the Public Information Act, which may require a determination as to confidentiality by the Texas Attorney General prior to a release. I further understand that the Slaton Police Department has 10 business days in which to request such a determination.

DATE

REQUESTOR'S SIGNATURE

REQUESTOR'S PRINTED NAME