



Slaton Police Department

175 N 8th Street, Slaton, Texas 79364
806-828-2020 Fax 806-828-2023
pdrecords@cityofslaton.com

OPEN RECORDS REQUEST

Name: _____ Email: _____

Phone Number: _____ Address: _____

Pursuant to the Public Information Act, Texas Government Code, Section 532, I hereby request the following information currently existing in the records of the Slaton Police Department, Slaton, TX.

List information as **specifically** as possible, including name, date and case numbers, if known. Attach a separate sheet to this form if necessary.

- I wish a copy of the requested information. I understand that I must pay **\$0.10** per page for the standard size paper copies. Information copied onto non-standard size paper, cassette tapes or computer discs and photographs will require additional charges.
- I wish to obtain a copy of a police accident report and I understand that I must pay **\$6.00** per report.
- I will pick up the copies. Please call me when the copies are ready.
- I do not want copies, but wish only to inspect the requested information. Please call me at the number above to schedule a time when the records will be available.

In making this request I understand that the Slaton Police Department is under no obligation to create a document to satisfy my request or to comply with a standing request for information. I further understand that the information will be released only in accordance with the Public Information Act, which may require a determination as to confidentiality by the Texas Attorney General prior to a release. I further understand that the Slaton Police Department has 10 business days in which to request such a determination.

Date

Requestor's Signature

Requestor's Printed Name